



SMALL BUSINESS
KNOWLEDGE AND
TRAINING PORTAL

TSBDC.org



HUBZONE CERTIFICATIONS

LESSON TOPICS

1. Government Small Business Contracting Goals

The government has small business contracting goals for all agencies.

- 23% for small businesses
- 5% for women owned businesses
- 5% for small, disadvantaged businesses
- 3% for service disabled veteran-owned businesses
- 3% for HUBZone businesses

2. HUBZone

HUBZone stands for historically underutilized business zones. The Small Business Administration has a website where you can check if your address is eligible. To find it, Google, "HUBZone map" and enter the address in the top left text box. To be eligible, you must be a small business at least 51% owned by US citizens, and at least 35% of employees must live within any HUBZone. The principle office must be located in a HUBZone.

3. How to Get Certified

In order to get certified, you need to be registered in The System for Award Management (SAM). Create a general login system account, and apply online through the HUBZone portal. Then, upload the supporting documentation; the application is processed through the US Small Business Administration. Your HUBZone status must be certified each year. With your new status, market yourself by first updating your capability statement and letting your customers know of your certification.